



# Ysgol Caergeiliog Foundation School

ESTABLISHED 1780

*'Quality and Excellence in Education' - 'A Service of Care'*  
Prifathro/Headmaster : Richard Williams B.Ed. (Hons)

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Dear Parent/Guardian

## Emergency School Closure—Weather Conditions

There are times when the weather is so severe e.g. heavy snowfall/icy conditions that it is considered that the Health and Safety of Pupils and Staff are best served by closing the School.

### Heavy Overnight Snow

In the event of heavy overnight snow, a message will primarily be sent out via Parentmail before 7.15 am. Parents may telephone the School from 7.30 am to enquire as to how the day will proceed - this is obviously dependent on a staff member being able to attend the School to answer the telephone.

If a decision has been taken to close the School:-

- **Emails will be sent out via Parentmail informing of the closure (all parents should register)**

### Heavy Snowfalls during the School Day

You will appreciate that weather conditions on Anglesey can prove unpredictable but as always we will endeavour to keep the School open. Should weather conditions deteriorate during the School Day and thus impairing travelling from the School, the School will:-

- Contact parents via Parentmail Text & Email and kindly ask that information can be shared on Social Media

## **PLEASE NOTE:**

**PARENTS MUST ENSURE THAT THEY HAVE KEPT THEIR PARENTMAIL CONTACT DETAILS UP TO DATE VIA THE PARENTMAIL WEBSITE/APP - this is something the School cannot do.**

- On days where heavy snowfalls are forecasted, parents are kindly asked to **regularly** check emails for updates from the School. **As the School has only 2 incoming lines, it would be beneficial to good management if parents could nominate one person to call on behalf of a group of parents and share that information**
- In the event of the School having to activate an Emergency School Closure, any **After School Club** may be affected and parents are kindly asked to ring and confirm during the day to check whether the club will proceed.

We thank you for your co-operation.

Yours faithfully

Richard Williams - Headteacher